

Asset Manager

Job Description

Pod: Property

Stem: Asset

Reports to: Assistant Head of Property

Direct reports: Asset Data and Sustainability Administrator



Red Kite's Expectations

As Red Kite's Asset Manager, you will take the lead in shaping and delivering our Asset Management, Sustainability and Decarbonisation Strategy. You will ensure our property portfolio is managed to the highest standards, balancing compliance with Decent Homes regulations, energy efficiency and long-term investment priorities. You will drive transformation across our stock, ensuring programmes of maintenance, improvement, and sustainability are planned and executed effectively, while always keeping tenants and communities at the heart of decision-making.

You will inspire and lead your team, promoting a culture of high performance, collaboration, and continuous improvement. Engaging with colleagues, partners, and tenants, you will ensure their insights inform strategy and service delivery. Through clear communication, robust planning, and strategic oversight, you will deliver measurable outcomes that support Red Kite's ambition to provide high-quality, sustainable homes that meet the needs of today and the future.

Key Responsibilities

- Develop, implement and oversee Red Kite's Asset Management, Sustainability and Environmental Strategy in partnership with senior leadership.
- Maintain up-to-date stock condition and thermal efficiency data, using it to inform investment planning and value-for-money decisions.
- Plan and manage capital projects, planned maintenance, energy efficiency, regeneration and improvement programmes.
- Lead on accessing external funding and grants to support energy efficiency and sustainability initiatives.
- Ensure robust tenant engagement processes capture insight to shape service delivery and investment programmes.
- Collaborate on budget management, procurement strategy and cost-effective delivery of works and services.
- Produce reports, programmes and lessons learnt analyses from asset management data.
- Provide emergency out-of-hours support on a rota basis when required.
- Manage and develop team members, including assigning work, monitoring performance, conducting one-to-ones and implementing training.

Our Essentials

- Strong background in asset management, including stock data accuracy, monitoring and reporting.
- Knowledge and experience in sustainability, energy efficiency and decarbonisation within housing.
- Proven ability to lead and manage teams, delivering high-quality, consistent services.
- Experience managing large-scale and smaller property-related programmes and capital works.
- Competence in using technology and IT systems to improve service delivery, including Microsoft Office and housing management systems.
- Excellent verbal and written communication, analytical and report-writing skills.
- Ability to plan and prioritise workloads effectively while managing multiple programmes simultaneously.

Added Extras

- Experience in housing development, construction, regeneration, or working within a complex, regulated environment.
- Understanding of best practice within social housing and strategic investment planning.
- Passion for sustainability, social housing, and delivering meaningful outcomes for tenants and communities.
- Strong problem-solving, decision-making and independent working capabilities.
- Commitment to building productive relationships with colleagues, partners and tenants.
- Car driver with a valid licence.

Qualifications, Skills & Experience

- Degree-level education or equivalent experience in a property-related field.
 - Managerial experience in a housing association, property, or asset management environment.
 - Demonstrable experience in data analysis, stock condition management, and programme delivery.
 - Experience in budget management, procurement, and delivering value-for-money initiatives.
 - Proficient in Microsoft Word, Outlook, Excel, PowerPoint, and housing/property IT systems.
 - Strong leadership, staff development, and performance management skills.
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